



October 1st, 2025

Dear Parent or Guardian,

From October 13th to October 16th. Da Vinci Design students will be conducting Student-Led Conferences (SLC). The purpose of these conferences is to encourage our students to evaluate their effort in their classes and their progress so far this semester. **All students** will facilitate a conference at this time and we believe your child will benefit from this opportunity.

Please note that we will run the conferences in 15 min “shifts” with a more regulated entrance and exit to ensure that the needs of all families are met. Depending on your arrival time, you may be called in slightly earlier or later than scheduled. Please note: your appointment end time is a hard out. **If you are more than 10 minutes late, we may not be able to accommodate your time slot.**

Mr. Berens’ room (Room 4404) will be the waiting room (*please enter there*). In the waiting room, students will gather any supplies needed to present at their SLC. During that time, families will complete the Parent Survey. The SLC facilitating teacher will then call students and families into Ms. Stevens’ room (Room 4403) for the actual conferences. Students will join one of their grade level teachers at a table to complete their SLC. If you wish to speak to other teachers who are busy with other conferences or outside of your appointment time, please reach out to them via email.

To sign-up for an SLC go here:

<https://docs.google.com/forms/d/e/1FAIpQLSc4a6DzwGXEGyV-1ZXhpMpbINfGUUtpFPCKYsStbbp-qlbRRg/viewform>

When you sign-up for a time slot, please be sure to also enter your student’s name. It is very important that all parents and students attend. **If you need to change your time and/or date**, you may cancel the time and date you signed up for and then sign up for a new time slot. If this option does not work, please send an email to Mr. Berens at cberens@davincischools.org referencing the cancellation request.

Thank you and we look forward to seeing you at the conferences.

The 10th Grade Da Vinci Design Team

Student Name: _____

Student Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____