

**Welcome Designers  
to the 2024-2025  
School Year!**





# DVD Admin and Office Team



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# Purpose of Classroom Visits

- x We are a small campus
- x We know our students - by name, by face, by your goals and dreams for the future!
- x We want to set clear expectations so that you know what your job is as a student

## What's your job as a student?

- x *Learn, grow, be safe, build positive connections, be successful during AND after high school!*



# DVD Pride Statement

*Da Vinci Design is a safe, caring and highly engaged learning community who celebrates diversity, creativity, leadership and opportunities for all students to achieve their future goals.*





# Universal Expectations: Office



## Office Expectations

### Be Mindful



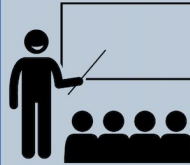
- Enter and exit carefully.
- Keep doorways clear.
- Keep personal belongings close.
- Use school equipment appropriately.

### Be Responsible

- Have a pass or appropriate reason.
- Conduct your business.
- Enter and exit office quietly.



### Be Respectful



- Be kind and courteous to others.
- Follow directions the first time.
- Use school appropriate language and volume.
- Give privacy to others.
- Be mindful of visitors.



# Attendance, Tardies, & Passes

- **Attendance matters: be here every day!**
  - Research shows ATTENDANCE = SUCCESS
  - Attendance also funds schools
- **Be in class on time**
  - Showing up to campus late or to class late is being tardy
  - Leaving class and staying out of class is ditching / eloping
- **Use the restroom responsibly and during passing period**
  - No restrooms for first and last 10 minutes of class, unless emergency
  - Must have restroom pass from class w/ Room #
  - Backpacks must be left outside (including passing periods)
- **Tardies will be tracked starting this week**
  - Multiple tardies including the 1st/2nd period will be counted
  - Consequence: Detention on Friday
  - Eloping will also count



# Dress Code

## Acceptable:

- Shirts (t-shirts, polos, button-downs, Da Vinci apparel, must have straps)
- Pants (Khaki pants, slacks, jeans)
- Shorts, skirts, dresses (no shorter than mid-thigh)
- Leggings, jeggings, or tights (as long as they are paired with a top, skirt, or dress that is mid-thigh in length)
- Collared blazers, jackets or sweatshirts (Da Vinci, college, sweaters, jean jackets, track jackets, etc. with school appropriate tops underneath)
- Close-toed shoes, sandals or professional footwear

## Unacceptable:

- Skirts, dresses, and shorts that are shorter than mid-thigh, with or without leggings/tights/stockings underneath
- Spaghetti strap tops or tube tops
- Muscle tank tops
- See-through shirts of any kind, unless paired with an acceptable top underneath
- Flip-flops or slippers
- Any mask/face covering unless being used for safety/health reasons or religious beliefs
- Any apparel that depicts: sexually suggestive expressions or actions, profanity, obscenity, drugs, alcohol, tobacco, or any expression which degrade the integrity of individual groups.
- Any gang related clothing as defined by local authorities including specific colors or head coverings
- Indecent exposure of any kind (bare midriffs, low-cut tops, large rips/holes in jeans, etc.)



# Personal Tech on campus

- ✘ Moving forward all classrooms will have Green/Red signs.
- ✘ If a student is allowed to use tech in class, sign must be green
- ✘ If a student is not allowed, sign will be red.
- ✘ All teachers will follow protocol for all tech items:  
*Includes AirPods, Apple Watches, and Tech Accessories.*
  - Restate Expectations at the beginning of every period
    - 1st Warning - Confiscate till end of period
    - 2nd Warning - Confiscate and turn in to front office (End of day)
    - 3rd Warning - Parent Pickup





# Appropriate Language/Volume

- **Use school appropriate language at all times**
  - No curse words or swearing
  - No jokes about sex/body parts
  - No jokes about race/ethnicity
  - No jokes about gender/sexual orientation
- Any student reported to use inappropriate language will be addressed
- Any report of using racial slurs or inappropriate racial language/jokes will be investigated
- If something is making you uncomfortable, tell a teacher, counselor, or admin immediately



# Horseplay / Play Fighting

- **Keep hands and feet to yourselves at all times**
- “Play fighting” IS still fighting
- There is no excuse for fighting:
  - Self-defense means you are getting away; retaliation is *not* self-defense
  - Joking/threatening will be taken seriously
  - Planning to fight is unacceptable



# Drug Prevention and Awareness

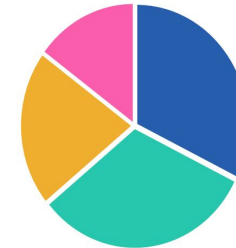
- ✗ Being high on marijuana or any other drug often **interferes with normal life.**
- ✗ **It is difficult to retain information while high,** so using marijuana, especially daily, affects your ability to learn.
- ✗ Remember: as an underage person, **it is illegal** for you to use or possess tobacco, marijuana, alcohol or any illicit drug.
- ✗ In addition to **serious schools consequences** if caught, you could: be arrested, lose driver's license, be denied college loan, rejected from college.
- ✗ You risk **damaging relationships and losing trust**

## AEROSOLIZING OR "VAPING"



- THC concentrate is aerosolized
- 5-10 seconds to feel the effect
- High lasts 30 minutes to several hours
- THC concentration depends on liquid; often mislabeled
- Not harmless

Most Common Reasons for Current Use

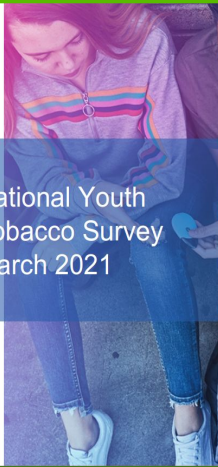


- 43.4% - "I am feeling anxious, stressed, or depressed"
- 42.8% - "To get a high or buzz from nicotine"
- 28.3% - "A friend uses them"
- 20.0% - "I can use them to do tricks"




Source: <https://www.cdc.gov/nrmmr/volumes/7/1/ss/pdfs/ss7105a1-44.pdf>

National Youth Tobacco Survey  
March 2021



# Design Tickets

**THANK YOU!**  
 You have been caught being a great student and have earned a DESIGN TICKET. Turn this in at the Front Office for a chance to win prizes every FRIDAY!



**DA VINCI  
SCHOOLS**

## Design Ticket

NAME/GRADE: \_\_\_\_\_  
 STAFF: \_\_\_\_\_

You have earned this DESIGN TICKET for being a mindful, respectful, responsible student.

<b>Be Mindful</b>	<input type="checkbox"/> Leading by Example <input type="checkbox"/> Being Helpful <input type="checkbox"/> Problem Solving <input type="checkbox"/> Having Self Control
<b>Be Responsible</b>	<input type="checkbox"/> Following Directions <input type="checkbox"/> Participating in class <input type="checkbox"/> Staying Organized <input type="checkbox"/> Following Tech Policy
<b>Be Respectful</b>	<input type="checkbox"/> Campus Clean-up <input type="checkbox"/> Appropriate Language <input type="checkbox"/> Being Polite <input type="checkbox"/> Showing Kindness





# Coming soon: Community Learning Days!

You miss a school day.

*You experience a Community Learning Day, or a day you are not in school but are still able to learn or complete your school work.*

You complete the STIS Google Form.

*You take 3-5 minutes to complete a Google Form explaining what you learned on the date of your absence.*

That's it!

*The school reviews what you learned while absent and marks your absence as an independent study day if it qualifies. You may be asked to revise so provide details!*



# We are here for you!

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