

Da Vinci Design Families and Students,



With Presentation of Learning (POL) Weeks arriving and the first semester near its end, we wanted to take a moment to inform you of essential information regarding POL day policies, scheduling for those dates, and holiday break reminders. Please read the following letter carefully and if you have any questions about the details below, contact the front office directly.

### **Presentations of Learning (POLs) – Schedule and Policies**

Students should have received their schedule from the teacher and we will also post them on the blog for your reference. Your student will either have a presentation time during the morning session (8 am-12 pm) or during the afternoon session (12 pm- 4 pm). They will attend either the morning or afternoon session each day during POL weeks. It is crucial and expected that students are present for the full session.

### **A few reminders about POL policies, presentation times and student attendance:**

- POL Days will take place from Thursday, December 12 through Thursday, December 19.
- During POLs, students are required to be at school for the ENTIRETY of their 4-hour session, regardless of presentation time. *For example, if a student has a 10:00 am presentation, they must still arrive at 8:00 am, and cannot leave until the end of the session.*
- During the 4 hour session, students will have their own presentation, and in addition, will be on panels observing other students, working on other projects, etc. depending on grade level, and must be present to complete these assignments. If students are not present, it may result in a negative impact on their POL, Habit of Mind, and/or semester grades.
- Students in the afternoon session cannot arrive early for the morning session unless prior arrangements have been made with a teacher and a note is provided by the teacher.
- Da Vinci Design is asking that families respect the 4-hour sessions and do not sign students out early unless absolutely necessary, nor bring in or drop off students late.
- Lunch service will be provided from 11:30-12:30 each day to accommodate students in both the morning and afternoon sessions.
- The north gate will be open between sessions from 11:30-12:30 daily. Students in the morning session may leave during this time frame, and students who have an afternoon session can filter in at this time. *For instance, if a student is still on our school campus after 12:30, they MUST remain until 3:55 unless a parent or guardian comes to sign them out at the school site front office.*
- Students who are tardy to POL sessions will be given School Service Hours that they must complete within a specific time frame. A copy will be sent home with the students.

## **Parents are invited to POLs! (Even if your student says you aren't 😊)**

We would love to see you at one or more of your student's POLs if your schedule allows. Feel free to contact the grade-level teachers directly with questions regarding attendance at your child's POL.

### **Holiday/Winter Break Details**

- Last day of classes for students is Thursday 12/19 (this is a POL Schedule Day),
- Winter Break for students is December 20<sup>th</sup> through January 12<sup>th</sup>. Classes will resume on Monday, January 13<sup>th</sup>.
- Semester 1 report cards will be sent out on Saturday, December 21<sup>st</sup>. Please allow at least 2-3 business days for arrival to your home.
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### **Semester 2 Seminar Sign Ups**

- The seminar descriptions link for students will be posted on the DVD blog (*tentative date, but at the latest, during the week of January 6th*) @ **dvd.davincischools.org**.
- We will release the live sign-up dates for each grade level as they near. This will happen during school hours during the week of January 13<sup>th</sup>.
- Students will sign up during advisory class.
- Please communicate with your child about the importance and responsibility of carefully reviewing seminar options. They fill up quickly and once a class has reached its maximum capacity, we cannot schedule more students into that seminar course.

**Students**, best of luck on your Presentations of Learning. Take advantage of the time teachers provide you to work on POLs during the weeks leading up to them, ask questions and receive feedback. Practice and preparation make for the most successful POLs, so put aside the time to rehearse in front of family and friends!

**Parents/guardians**, please let us know if there are any questions regarding the schedule or policies, and we hope to see you at your student's POLs!

Sincerely,

Veronica Rodriguez

Principal

Russell Stoll

Assistant Principal