



## Class of 2020 End-of-Year Information

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Greetings, Class of 2020! CONGRATULATIONS on your upcoming graduation! We appreciate your understanding as we work through the logistics of celebrating our seniors while adhering to LA County and Department of Health guidelines. With the current restrictions, which include a ban on drive through graduations and parades, we have determined that our best option is to honor our seniors with a virtual graduation ceremony that will take place on Thursday, June 11th at the following times:

- Da Vinci Science – 9:00am
- Da Vinci Design – 11:30am
- Da Vinci Communications – 6:00pm

Links to view the graduation ceremony will be sent out the week of the event. **Da Vinci will hold an in-person graduation ceremony on our campus when authorities have determined that it is safe to do so.**

### **Friday, May 22: Pick-up of Senior Gear**

On Friday May 22, seniors may come pick up their graduation caps, gowns, tassels, diploma covers, and any senior apparel they have purchased. In addition, Da Vinci will be providing all seniors with a yard sign celebrating their graduation at this time.

The pickup of these items will be done in a “drive-through” setup in the school parking lot. **For the safety of our students, families, and employees, everyone must stay in their cars and be wearing masks for this pickup.** [Each school will be assigned a lane in the parking lot](#) as follows:

- DVS – Lane 2, lane near the gym
- DVC – Lane 3, middle lane
- DVD – Lane 4, lane nearest to Douglas St.

In order to keep the distribution process efficient, we have designated pickup times based on students’ last names according to the following schedule:

- Last names A-E → 8:00am-10:00am
- Last names F-L → 10:00am-12:00pm
- Last names M-Q → 12:00pm-2:00pm
- Last names R-Z → 2:00pm-4:00pm

At this time, seniors should also pay any remaining fees, lunch balances, etc.

### **Friday, June 12th: Pick-up of Diplomas & Return of Graduation Gowns**

On Friday June 12th, a similar procedure will be used for graduated seniors to return their graduation gowns and any other school-owned materials still in their possession. Once they have returned all items and cleared all balances, they will receive their Da Vinci diploma!

We appreciate your support and understanding through this process, and we are so proud of our graduating class of 2020 for persevering through a graduation year unlike any other!

Sincerely,

Erin D'Souza  
Da Vinci Communications  
Principal

Veronica Rodriguez  
Da Vinci Design  
Principal

Steve Wallis  
Da Vinci Science  
Principal

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## Q&A

### **When is the last date to submit any course work for the semester?**

June 1, 2020 is the last day to submit any course work for the semester. The remaining days will be used for teachers to review and evaluate work submitted as well as student Presentations of Learning (POLs).

### **What do I need to do in order to graduate?**

Students in the Class of 2020 are required to show a passing letter grade or a designation of CR (Credit) for all classes required for graduation. Receipt of diploma is contingent on successful completion of the required courses for graduation. Students who do not complete the courses required for graduation will not be eligible to earn a diploma or participate in the graduation ceremony.

### **Will students who paid for the senior activities receive a refund?**

Yes, families can email the appropriate office manager to request a refund:

- Communications: Jackie Martinez, [jmartinez@davincischools.org](mailto:jmartinez@davincischools.org)
- Design: Maria Beltran, [mbeltran@davincischools.org](mailto:mbeltran@davincischools.org)
- Science: Liz Valle, [evalle@davincischools.org](mailto:evalle@davincischools.org)

Please include the following information in the email:

1. Name of family member to make the check out to
2. Address where check should be mailed to
3. Copy of receipt issued to parent or student

### **What do I need to do in order to receive my diploma on June 12th?**

Receipt of diploma is contingent upon the following:

- Passed Classes Needed for Graduation
- Zero Balance Owed to School
- No Equipment Owed to School (i.e. student chromebooks, etc.)
- Parking Permit Returned
- Elevator Fob Returned (if applicable)
- Naviance: Updated Status of Applications and Final College Selected
- Naviance: Exit Survey Completed